

Borough of North Braddock
600 Anderson Street
North Braddock PA 15104
www.northbraddockborough.com
Phone: (412) 271-1306 ext. 204
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Rental License Permit Application

Fee: \$75 per Unit

Property Address: _____ **Unit #:** _____

Building Type: ☐ Single Family ☐ 2-Family ☐ Multi-Family **# of Units:** _____

Owner Name: _____

Address: _____

City/State/ZIP Code: _____

Phone: _____ **Email:** _____

***Manager Name:** _____

Address: _____

City/State/ZIP Code: _____

Phone: _____ **Email:** _____

Occupant(s):

Tenant Name: _____ **Phone:** _____

Tenant Name: _____ **Phone:** _____

(Any additional tenant information may be listed on separate page)

Violations discovered during a Rental License Permit Inspection disqualify the unit from occupancy. A Correction Notice will be issued to the owner and a follow-up inspection scheduled to ensure that violations are corrected. A summary citation will be issued at the District Justice office for failure to comply with the Corrections Notice.

Any and all re-inspections will result in a fee of \$25 for each inspection until corrections are completed. If the annual fee is not paid by June 1st, an additional fee of \$20 shall be applied for each subsequent month.

*If the owner is not a full-time resident of the Borough of North Braddock or within a 20-mile radius of the Borough, the owner shall designate a person to serve as manager. The legal name, address (PO Boxes not allowed) and phone contact shall be provided in writing and shall be kept updated and current within 5 business days of any changes.

For Official Use Only

Initial Payment Received: ☐ \$75

On Date: _____

Re-Inspection Payment Received: ☐ \$25

On Date: _____